

IPSWICH CLUB HOMES HOMEOWNER'S ASSOCIATION

June 4, 2010

Re: Certificates of Accounts

Dear Realtors;

There has been some confusion regarding the process in Brokers and Attorneys getting a Certificate of Account for closings on the homes at ICC. The Board of Directors for the Ipswich Club Homes Homeowners' Association has asked that Thayer & Associates provide you with the operational changes that were made when they became the property management company.

This procedure, in the processing and obtaining information relative to the association and its members, was changed because of the potential liability issues that were discovered.

Attached are copies of the forms and letters explaining the policies and procedures of that we have instructed Thayer & Associates, Inc., to follow in order to release privileged information on our homeowners and association.

We appreciate your cooperation and thank you in advance for your patience in working with our new management company. Thayer & Associates is committed to serving our community and welcome inquiries by other real estate professionals.

Please feel free to contact Thayer & Associates with any questions regarding the attached forms.

Respectfully,

Jay Halloran,
President, Board of Directors
Ipswich Club Homes Homeowners Association